

PRIVACY POLICY

Palm Lake Ballina Residents Association is committed to providing quality services to you. This policy outlines our ongoing commitment to you in respect of how we manage your personal information.

What is Personal Information and why do we collect it?

Examples of Personal Information we may collect include: names, villa address, landline number, mobile number, email addresses. This information is obtained in many ways, including correspondence, by phone, by email, via our website <https://palmakeresidents.com> as well as from third parties within the village. (see below). We collect your Personal Information for the primary purpose of contact and communication with you. You may unsubscribe from our emailing list at any time by contacting us by email or unsubscribing through the email.

Third Parties

Where reasonable and practicable to do so, we will collect your Personal Information from you. However, in some circumstances we may be provided with information from third parties. In such a case we will take reasonable steps to ensure that you are made aware of the information provided to us by the third party.

Update of incorrect information - if you believe that any information that we hold is inaccurate, out of date, incomplete, irrelevant or misleading please contact us by email at plbsecretary1@outlook.com . We will endeavour to correct promptly any incorrect information.

Security of Personal Information

It is important to us that your Personal Information is up to date. Your Personal Information is stored in a manner that reasonably protects it from misuse and loss and from unauthorized access, modification or disclosure. When your Personal Information is no longer needed for the purpose for which it was obtained, we will take reasonable steps to destroy your Personal Information.

We endeavour to prevent data theft, unauthorized access and disclosure by implementing the latest technologies and software which help us safeguard all the information we collect online.

Access to your Personal Information

You may access the Personal Information we hold about you and to update and/or correct it, subject to certain exceptions. If you wish to access your Personal Information, please contact us at plbsecretary1@outlook.com . In order to protect your Personal Information, we may require identification from you before releasing the required information.

If you have any queries or complaints about our Privacy Policy, please contact us at plbsecretary1@outlook.com .